Add a Diversity Certificate

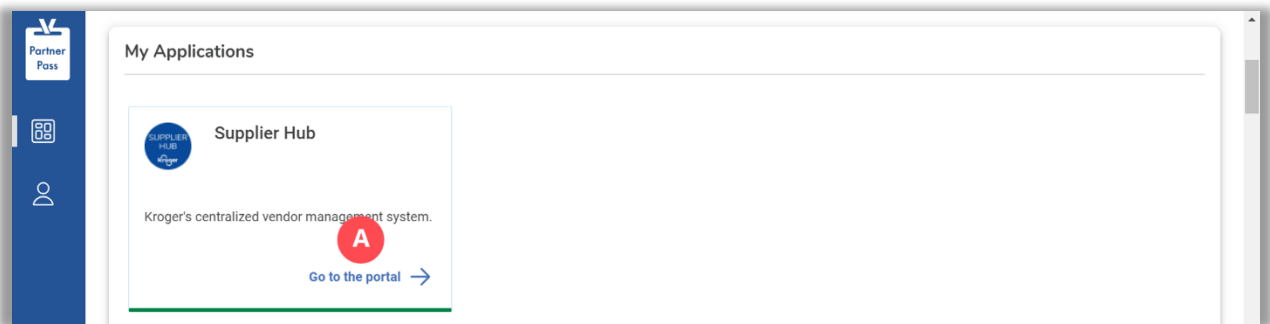1. Login to **https://partnerpass.krogerapps.com/**

> **Note:**   Partner Pass is a secure single sign-on dashboard that allows you to access multiple Kroger applications with one ID and password.
>
> Partner Pass works with the Okta Verify app to allow you to verify your identity and make it less likely that someone pretending to be you can gain access to your account.
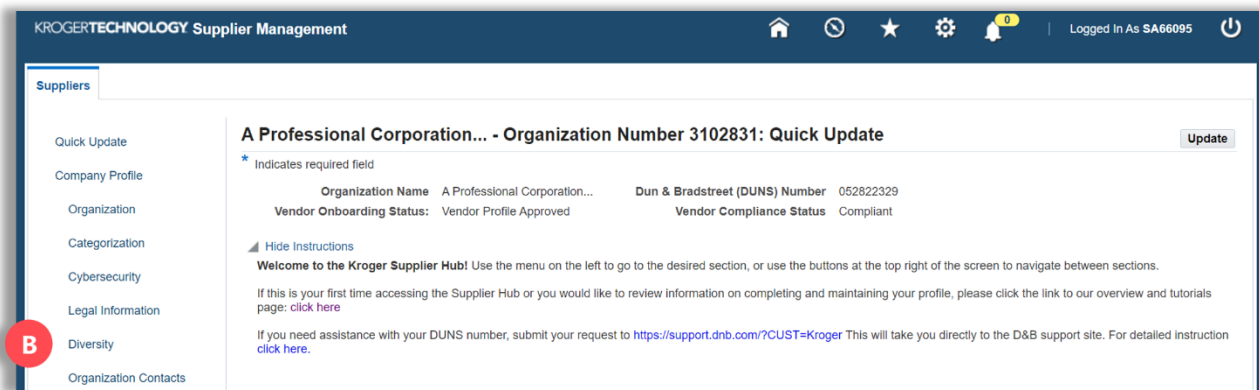>
> For additional information, please see:
> - Partner Pass information page
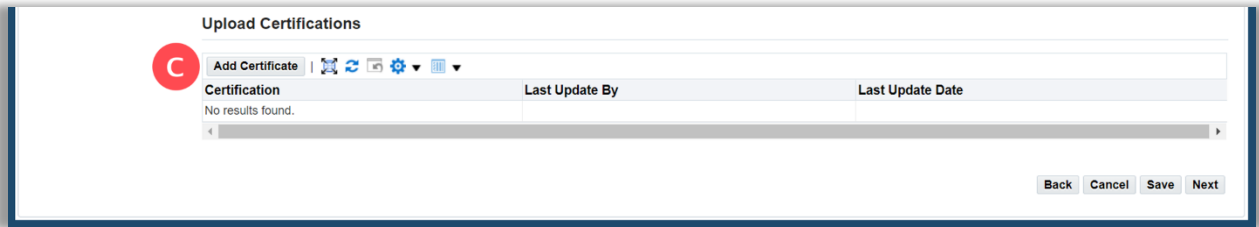> - Partner Pass help page

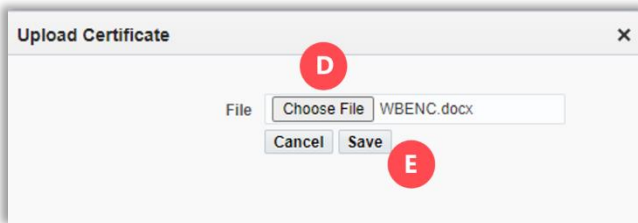2. On the Supplier Hub tile, click **Go to the portal** (A).
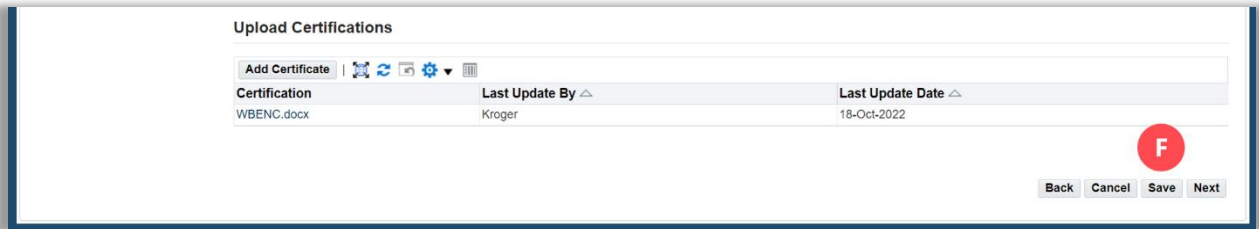

3. Click **Diversity** (B).

4. Scroll to the bottom of the screen and click **Add Certificate** (C).

5. Click **Choose File** (D).

6. Select the **saved document**.

7. Click **Save** (E).

8. Click **Save** (F).

| **Note:** | Supplier Hub will send you an email 30 days before the expiration date of your diversity certification. At that time, you should log into Supplier Hub and upload your current diversity documentation. |