## **Complete the Categorization Screen**

The purpose of categorization is to ensure each vendor is setup within the proper internal Kroger systems. Inaccurate information may create purchasing, shipping, and/or payment blockers.

Disclose all product or service categories you <u>currently provide</u> to Kroger or <u>will likely provide</u> to Kroger in the next 12 months.

- 1. Login to https://partnerpass.krogerapps.com/
  - **Note:** Partner Pass is a secure single sign-on dashboard that allows you to access multiple Kroger applications with one ID and password.

Partner Pass works with the Okta Verify app to allow you to verify your identity and make it less likely that someone pretending to be you can gain access to your account.

For additional information, please see:

- Partner Pass information page
- Partner Pass help page
- 2. On the Supplier Hub tile, click **Go to the portal** (A).



3. Click Categorization (B).

KROGER <b>TECHNOLOGY</b>	t.	î	0	*	\$	1	Logged In	As STEPHANIE.H	DUCK@JOBAIDS.	сом	ወ
Administration											
General	General										
Company Profile	Organization Name Job, LLC Vendor Onboarding Status: Vendor Registration Pending	Dun &	Bradstreet	t (DUNS) Nu	umber	068100193				Upda	ate
B Categorization	To ensure proper routing of purchase orders, click on 'Create Order	Address' in	the "Remit	& Order Add	dress Bo	ok".					
Legal Information											

## 4. Answer the question for providing any food, beverage, or food contact material to Kroger (C).

**Note:** It is important to answer this question accurately to ensure you are setup properly in the Kroger systems. Read the onscreen **WTIP** for more details about the question.

KROGER <b>TECHNOLOGY</b>	🎓 🛇 ★ 🏟 🥂 Logged in As STEPHANIE.HOUCK@JOBAIDS.COM 🔱
Administration	
General	Categorization Questionnaire Back Cancel Save Next
Company Profile	Organization Name Job, LLC Dun & Bradstreet (DUNS) Number 068100193
Organization	Vendor Onboarding Status Vendor Registration Pending
Categorization	Hide Instructions Kroger is interested in knowing more about the products and services provided by your organization. Additional questions may populate based on selections made. All required fields must be completed
Legal Information	For instructions on completing this section, click here
Diversity	Reminder: Visit the Review and Submit page to check completion status. Submit your record upon completion and after updating details.
Organization Contacts	
Remit & Order Address	* Dees your organization provide any food, beverage, or food contact materials to Kroger?
Facility Address Book	To provide a le and contracte la manufacturation and a la contracte analysis of a contracte and a contracte

If you selected:	Do this:
Yes	Continue to step 6.
No	Go to <u>step 9</u> .

- 6. Answer the **question for providing perishable agricultural commodities (i.e., fresh or frozen fruits and/or fresh or frozen vegetables) to Kroger (**D**)**.
- 7. Select the checkboxes for all types of food or food related products that are provided to Kroger by your organization (E).

Beneral	Categorization Questionnaire		Back Cancel Save Nex
Company Profile	Organization Name Job, LLC	Dun & Bradstreet (DUNS) Number 068100193	
Organization	Vendor Onboarding Status Vendor Registration Pe	ending	
	A Hide Instructions		
Categorization	Kroger is interested in knowing more about the products completed.	and services provided by your organization. Additional questions may populate based on se	lections made. All required fields must be
Legal Information	For instructions on completing this section click here		
Diversity	Reminder: Visit the Review and Submit page to check com	pletion status. Submit your record upon completion and after updating details.	
Organization Contacts			
Remit & Order Address	* Does your organization provide any food, beverage,	or food contact materials to Kroger? Yes V	
Facility Address Book	<ul> <li>* Do you provide perishable agricultural commodities</li> </ul>	but no immed to, decary suppliers with the supplication of the supervises of the supervises of the supervi	rovide GFSI certification.
Banking Details	* Select all types of food or food related products that	are provided to Kroger by your organization:	
Paviaw and Submit	Packaged Finished Products for Resale	The products in this category are in a finished state/ready for sale once they leave your	organization's facility.
TOTION AND SUDINIC	Ingredients/Packaging/Raw Materials for Kroger Plants/Stores/Commissaries	Food or food contact materials that will be used in the preparation of finished products a and/or Commissaries.	t Kroger Manufacturing Plants, Stores,



Depending which checkbox(es) you select, additional questions will be displayed. Continue answering all questions down the screen.

- 8. Go to <u>step 20</u>.
- 9. Answer the question for providing any products for resale that are non-food (F).
  - **Note:** It is important to answer this question accurately to ensure you are setup properly in the Kroger systems. Read the onscreen **OTIP** for more details about the question.

ROGER <b>TECHNOLOGY</b>	🏫 🛇 ★ 🏟 🎦   Logged in As STEPHANIE.HOUCK@JOBAIDS.COM 🔱
dministration	
General	Categorization Questionnaire Back Cancel Save Next
Company Profile Organization	Organization Name         Job, LLC         Dun & Bradstreet (DUNS) Number         068100193           Vendor Onboarding Status         Vendor Registration Pending
Categorization Legal Information	Hide Instructions Kroger is interested in knowing more about the products and services provided by your organization. Additional questions may populate based on selections made. All required fields must be completed.
Diversity	For instructions on completing this section click here Reminder: Visit the Review and Submit page to check completion status. Submit your record upon completion and after updating details.
Organization Contacts	
Remit & Order Address	* Does your organization provide any food, beverage, or food contact materials oger? No 🗸
Facility Address Book	contact materials include food chemicals and food contact packaging that is to Kroger Manufacturing Plants. You may be required to provide GFSI certification. * Does your organization provide any products for resale that are non-food?
Banking Details	IP Non-food items are products such as jewelry, apparel, HBC, housewares, paper products, floral, etc. Secondary/Tertiary Packaging provided to Kroger Manufacturing Plants that does not come in contact with food (corrugated boxes, shrink wrap, labels, pallets, etc.) is also considered non-food.
Review and Submit	

If you selected:	Do this:
Yes	Continue to <u>step 11</u> .
No	Go to <u>step 13</u> .

11. Select the checkboxes for all types of non-food products that are provided to Kroger by your organization (G).





Depending which checkbox(es) you select, additional questions will be displayed. Continue answering all questions down the screen.

- 12. Go to <u>step 20</u>.
- 13. Answer the **question for providing any products (not for resale), equipment or services in connection with construction, maintenance, or day-to-day operations of Kroger (H)**.

**Note:** It is important to answer this question accurately to ensure you are setup properly in the Kroger systems. Read the onscreen **WTP** for more details about the question.

Seneral	Categorization Questio	naire			Back	Cancel	Save	Ne
Company Profile	Organization Name	lob, LLC D	un & Bradstreet (DUNS) Number	068100193				
Organization	Vendor Onboarding Status	/endor Registration Pending						
	Hide Instructions							
Categorization	Kroger is interested in knowing mo	e about the products and services pro	vided by your organization. Addition	al questions may populate based on selection	s made. All	required fie	elds mus	t be
Legal Information	For instructions on completing this	section click here						
Diversity	Reminder: Visit the Review and Sub	nit page to check completion status. S	ubmit your record upon completion a	nd after updating details.				
Organization Contacts								
Remit & Order Address	* Does your organization provide	any food, beverage, or food contac	materials to Kroger? No 🗸					
Facility Address Book	Food products are all consul contact materials include food	hable items including, but not limited to d chemicals and food contact packaging	o, dietary supplements/vitamins, pet/ ing that is supplied to Kroger Manufac	animal food, grocery items, adult beverages, cturing Plants. You may be required to provide	aw materia GFSI certi	Is/ingredien fication.	ts. Food	
	* Does your organization provide	any products for resale that are nor	n-food? No 🗸					
Banking Details	TIP Non-food items are products come in contact with food (co	such as jewelry, apparel, HBC, house rrugated boxes, shrink wrap, labels, p	wares, paper products, floral, etc. Se allets, etc.) is also considered non-fo	condary/Tertlary Packaging provided to Krog ood.	er Manufact	uring Plants	s that	J
	* Door your organization provide	any products (not for recale) equip	ment or convices in connection wi	th construction maintanance or day to d	v oporatio	ne of Krog	or?	~

If you selected:	Do this:
Yes	Continue to step 15.
No	Go to <u>step 17</u> .

15. Select the checkboxes for all classifications of products, equipment or services that are provided to Kroger by your organization (I).

Renin & Order Address	CTIP Food products are all consumption	items including but not limited to di	aten aunalemente itemine net/enimel fes	d grocory items, adult houses and restarials (ingradients, Fee
5	contact materials include food che	mems including, but not limited to, di- micals and food contact packaging th	etary supplements/vitamins, pet/animal for pat is supplied to Kroger Manufacturing Pla	od, grocery items, aduit beverages, raw materials/ingredients. Food ants. You may be required to provide GESI certification
Facility Address Book	* Does your organization provide any r	products for resale that are non-for	nd? No v	and, four may be required to provide of or or outilioution.
Papking Dataila	TIP Non-food items are products such	as jewelry, apparel, HBC, houseware	es, paper products, floral, etc. Secondary/7	Fertiary Packaging provided to Kroger Manufacturing Plants that do
banking Details	come in contact with food (corruga	ted boxes, shrink wrap, labels, pallel	is, etc.) is also considered non-food.	
Review and Submit	* Does your organization provide any p	roducts (not for resale), equipmen	nt or services in connection with constr	uction, maintenance, or day-to-day operations of Kroger? Y
	* Select all classifications of products,	equipment or services that are pro	ovided to Kroger by your organization:	
Assessment	Accounting	Fixtures - Stores/ Lightining	Marketing	Security
Leave Us Feedback	Advertising Agencies	Fleet Services	Media - All Types	Shopping Carts
	Architecture/ Engineering	Freight Services	MRO - Other	Store Construction
	Armoured Car Services	Gases	Non-Refrigeration Equipment     Repair	Supplies - Store and Office
	Catering	HR Services	Payment Solutions	Telecommunication Equipment/ Services
	Cleaning	HVAC Equipment/ Services	Pest Control	Training
	Consulting	Insurance Services	Property	Travel
	Courier Services	IT Services	Real Estate	Uniforms
	Electrical	Landscaping/ Snow Removal	Recruitment	Waste Removal
	Equipment Warehouse/ Store/ Plant	Legal	Refrigeration Equipment/ Services	Other (Please Specify)
	Einancial Services		Boofing	Health Service

## 16. Go to <u>step 20</u>.

17. Answer the **question for receiving payments from Kroger but not providing any products or services** (J).

General	Categorization Questio	nnaire									Back	Cancel	Save	Ne
Company Profile	Organization Name	Job, LLC	Dun & Bra	idstreet (DU	UNS) Nur	mber 068	8100193							
Organization	Vendor Onboarding Status	/endor Registration Pending												
Categorization	Hide Instructions Kroger is interested in knowing mediated	re about the products and services	provided by	your organiz	ization. A	dditional qu	uestions	may popula	ite based or	selections r	nade. All	required fi	elds mus	st be
Legal Information	completed. For instructions on completing this	section click here												
Diversity	Reminder: Visit the Review and Sub	nit page to check completion statu	s. Submit you	ir record upo	on compl	letion and a	after upd	ating details	3.					
Organization Contacts														
Remit & Order Address	* Does your organization provide	any food, beverage, or food con	tact material	Is to Kroge	er? No	~								
Facility Address Book	TIP Food products are all consucontact materials include for * Does your organization provide	nable items including, but not limite d chemicals and food contact pack any products for resale that are	ed to, dietary aging that is non-food?	supplement supplied to I	ts/vitamin Kroger N	ns, pet/anin Manufacturi	mal food, ring Plant	grocery iter s. You may	ns, adult be be required	verages, raw to provide G	materia FSI certi	Is/ingredie fication.	nts. Food	ļ
Banking Details	TIP Non-food items are products come in contact with food (c	such as jewelry, apparel, HBC, ho prrugated boxes, shrink wrap, label	usewares, pa s, pallets, etc	aper product		etc. Secon non-food.	ndary/Ter	tiary Packa	ging provide	d to Kroger I	Manufact	uring Plan	ts that do	es i
Review and Submit	* Does your organization provide * Do you receive payments from	any products (not for resale), ec	uipment or s	services in ervices?	Ct	tion with c	construc	tion, maint	enance, or	day-to-day	operatio	ns of Krog	ger? N	0 '
Assessment														

If you selected:	Do this:
Yes	Continue to step 18.
No	You will not be able to save. Select at least one of the answers as Yes.

- 19. Select the checkboxes for all applicable classifications for which payments are made by Kroger to your organization (K).
- 20. Click Save (L).
- 21. Click **Next** (M) to continue to the Legal Information page.

## **Note:** You can use the **Save** and **Next** buttons at the top or bottom of the screen.

in party i raine	Organization	Name Job,	LLC	Du	n & Bradstre	et (D	UNS) Number 068100193					
	Vendor Onboarding	Status Vend	dor Registration Pending									
Organization												
Categorization	Hide Instructions											
outegonization	Kroger is interested in kn	owing more al	bout the products and servi	ces prov	ided by your	organ	nization. Additional questions	may populate based or	selections made	. All required f	ields must	be
Legal Information	completed.											
	For instructions on compl	leting this sect	tion click here									
Diversity	Reminder: Visit the Review	and Submit p	age to check completion st	atus, Sut	omit vour reco	ord u	oon completion and after upda	ating details.				
			Contraction Construction				Contracted All Contractores, New	a national second s				
Organization Contacts												
Remit & Order Address	* Does your organization	provide any	food, beverage, or food of	contact r	materials to	Krog	er? No 🗸					
	<b>TIP</b> Food products are	all consumabl	e items including, but not li	mited to,	dietary suppl	emer	nts/vitamins, pet/animal food,	grocery items, adult be	verages, raw mat	erials/ingredie	nts. Food	
Facility Address Book	contact materials in	clude food ch	emicals and food contact p	ackaging	that is suppl	ied to	Kroger Manufacturing Plants	s. You may be required	to provide GFSI	certification.		
	* Does your organization	provide any	producte for recale that	are non-	food2 No	2.4						
		provide any	products for resale that		NOUT NO	~						
Banking Details	TIP Non-food items are come in contact wit	products such	h as jewelry, apparel, HBC, ated boxes, shrink wrap, la	housew	ares, paper p	rodu	cts, floral, etc. Secondary/Tert	tiary Packaging provide	d to Kroger Manu	facturing Plan	ts that doe	es not
Banking Details	TIP Non-food items are come in contact wit * Does your organization	products such th food (corrug provide any	h as jeweiry, apparel, HBC, pated boxes, shrink wrap, la products (not for resale)	housew bels, pal	ares, paper p lets, etc.) is a lent or servio	rodu Iso c	cts, floral, etc. Secondary/Tert onsidered non-food. n connection with construct	tiary Packaging provide	d to Kroger Manu day-to-day oper	facturing Plan ations of Kro	ts that doe	es not
Banking Details Review and Submit	♂ TIP Non-food items are come in contact wit * Does your organization * Do you receive paymen	products such th food (corrug provide any ths from Krog	h as jeweiry, apparel, HBC, gated boxes, shrink wrap, la products (not for resale) ger but do not provide any	housew bels, pal equipm	ares, paper p lets, etc.) is a nent or service	rodu Ilso c ces il es?	cts, floral, etc. Secondary/Tert onsidered non-food. n connection with construct Yes ~	tiary Packaging provide tion, maintenance, or	d to Kroger Manu day-to-day oper	facturing Plan ations of Kro	ts that doe ger? No	es not
Banking Details Review and Submit Assessment	<ul> <li>TIP Non-food items are come in contact will</li> <li>Does your organization</li> <li>Do you receive paymer</li> <li>Select all applicable cla</li> </ul>	products such th food (corrug provide any nts from Krog assifications	h as jewelry, apparel, HBC, alted boxes, shrink wrap, la products (not for resale) ger but do not provide any for which payments are n	housew bels, pal equipm produc nade by	ares, paper p lets, etc.) is a nent or service ts or service Kroger to yo	rodu ilso c ces il es?	cts, floral, etc. Secondary/Tert onsidered non-food. n connection with construct Yes ✓ rganization:	tiary Packaging provide tion, maintenance, or	d to Kroger Manu <b>day-to-day oper</b>	facturing Plan ations of Kro	ts that doe	es not
Banking Details Revlew and Submit Assessment	TIP Non-food items are come in contact with Does your organization Do you receive paymen Select all applicable cla	products such th food (corrug provide any hts from Krog assifications	has jeweiry, apparel, HBC, jated boxes, shrink wrap, la products (not for resale) ger but do not provide any for which payments are n /ernment Fines/ Fees/	housewa bels, pal equipm produc nade by	ares, paper p lets, etc.) is a nent or service ts or service Kroger to yo	rodu ilso c ces il es? our o	cts, florai, etc. Secondary/Tert onsidered non-food. n connection with construct Yes ∨ rganization:	tiary Packaging provide tion, maintenance, or	d to Kroger Manı day-to-day oper	facturing Plan ations of Kro	ts that doe ger? No	es not
Banking Details Review and Submit Assessment Leave Us Feedback	<ul> <li>TIP Non-food Items are come in contact wil</li> <li>Does your organization</li> <li>Do you receive paymer</li> <li>Select all applicable cla</li> <li>Charitable</li> <li>organization</li> </ul>	products such the food (corrug a provide any nts from Krog assifications Gov Taxe	has jewelry, apparel, HBC, jated boxes, shrink wrap, la products (not for resale) ger but do not provide any for which payments are n vernment Fines/ Fees/ es	housewa bels, pal equipm produc nade by	ares, paper p llets, etc.) is a nent or service ts or service Kroger to yo Schools	rodu ilso c ces il es? our o	cts, floral, etc. Secondary/Tert onsidered non-food. n connection with construct Yes ∨ rganization: Utility company	tiary Packaging provide tion, maintenance, or	d to Kroger Manı day-to-day oper	facturing Plan ations of Kro	ts that doe	es not
Banking Details Review and Submit Assessment Leave Us Feedback	<ul> <li>TP Non-food Items are come in contact will</li> <li>Does your organization</li> <li>Do you receive paymer</li> <li>Select all applicable cla</li> <li>Charitable cognization</li> <li>Dues</li> </ul>	products such h food (corrug a provide any nts from Krog assifications Gov Taxi Pha	has jeweiry, apparel, HBC, jated boxes, shrink wrap, la products (not for resale) jeer but do not provide any for which payments are n vernment Fines/ Fees/ es	housewa bels, pai , equipm y produc nade by	ares, paper p lets, etc.) is a nent or service troger to yo Schools Sponsorship	rodui ilso c ces in es?	cts, floral, etc. Secondary/Tert onsidered non-food. n connection with construct Yes v rganization: Utility company Other (Please Specify)	tlary Packaging provide	d to Kroger Manı <b>day-to-day oper</b>	facturing Plan ations of Kro	ts that doe	es not
Banking Details Review and Submit Assessment Leave Us Feedback	TIP Non-food items are come in contact wil Dese your organizatior P oyou receive paymer * Select all applicable cla Charitable organization Dues Government entity	products such h food (corrug provide any nts from Krog assifications Gov Tax Pha	has jeweiry, apparel, HBC, jated boxes, shrink wrap, la products (not for resale) jer but do not provide any for which payments are no remment Fines/ Fees/ es immacy Benefits fessional Soorts Teams	housew. bels, pal equipm produc nade by	ares, paper p lets, etc.) is a seent or service tts or service Kroger to yo Schools Sponsorship Subscription	roduilso co ces in es?	cts, floral, etc. Secondary/Tert onsidered non-food. n connection with construct Yes ∼ rganization: Utility company Other (Please Specify)	tlary Packaging provide	d to Kroger Manı	facturing Plan ations of Kro	ts that doe	es not
Banking Details Revlew and Submit Assessment Leave Us Feedback	TIP Non-food Items are come in contact wil * Does your organization * Do you receive paymer * Select all applicable cfa Charitable organization Dues Government entity	products such h food (corrug provide any hts from Krog assifications Gov Tax Pha Pha	has jeweiry, apparel, HBC, jated boxes, shrink wrap, la products (not for resale) per but do not provide any for which payments are ne remment Fines/ Fees/ es immacy Benefits	housew. bels, pal equipm produc nade by	lets, etc.) is a lets, etc.) is a leent or service Kroger to yo Schools Sponsorship Subscription	roduilso c ces in es?	cts, floral, etc. Secondary/Tert onsidered non-food. n connection with construct Yes マ ganization: Utility company Other (Please Specify)	tlary Packaging provide	d to Kroger Manı	facturing Plan ations of Kro	ts that doe	es not
Banking Details Review and Submit Assessment Leave Us Feedback	TIP Non-food Items are come in contact wil * Does your organization * Do you receive paymer * Select all applicable cla Charitable Charitable Dues Government entity	products such h food (corrug a provide any hts from Krog assifications Gov Tax Pha Pha	has jeweiry, apparel, HBC, jated boxes, shrink wrap, la products (not for resale) per but do not provide any for which payments are n rernment Fines/ Fees/ es immacy Benefits fessional Sports Teams	housew. ibels, pai , equipm y produc nade by 	ares, paper p lets, etc.) is a ment or service troger to yo Schools Sponsorship Subscription	rodui ilso c ces in es?	cts, floral, etc. Secondary/Tert onsidered non-food. n connection with construct Yes ~ ganization: Utility company Other (Please Specify)	tlary Packaging provide	d to Kroger Manı	facturing Plan ations of Kro	ts that doe	es not
Banking Details Review and Submit Assessment Leave Us Feedback	TIP Non-food items are come in contact wil * Does your organization * Doy our receive paymer * Select all applicable cla Organization Dus Government entity	products such h food (corrug n provide any tts from Krog assifications i Gov Tax Pha	has jeweiry, apparel, HBC, jated boxes, shrink wrap, la products (not for resale) ger but do not provide any for which payments are n rernment Fines/ Fees/ es imacy Benefits fessional Sports Teams	housew. ibels, pai , equipm / produc nade by 	ares, paper p lets, etc.) is a nent or service Kroger to yo Schools Sponsorship Subscription	roduilso c ces il es?	cts, floral, etc. Secondary/Tert onsidered non-food. n connection with construct Yes ∨ rganization: Utility company Other (Please Specify)	tlary Packaging provide	d to Kroger Manı	facturing Plan	ts that doe ger? No	es not