Update a Categorization Questionnaire

1. Login to https://partnerpass.krogerapps.com/



2. On the Supplier Hub tile, click **Open Supplier Hub** (A).

Partner Pass	■ Partner Pass ■	Ĵ	SH	Î
88 Home	My Applications			
Users (?) Help	Supplier Hub Kroger's centralized vendor manager system A Open Supplier Hub			
	Other Applications You can find additional details and information at The Kroger Co.		~	
	FAMUY Copyright 2021 The Kroger Co. All Rights Reserved. <u>Privacy Policy</u>			*

Supplier Hub

3. Click Facility Address Book (B).

KROGER TECHNOLOGY	Vendor Profile & User Manager 🕋 🛇 ★ 🏟 👫 🛛 Logged in As STEPHANIE.HOUCK@JOBAIDS.COM 🔱
Administration	
General	General
Company Profile	Organization Name Job, LLC Dun & Bradstreet (DUNS) Number 068100193 Update
Organization	Hide Instructions
Categorization	Welcome to the Kroger Supplier Hubl Use the menu on the left to go to the desired section, or use the buttons at the top right of the screen to navigate between sections.
Legal Information	If this is your first time accessing the Supplier Hub or you would like to review information on completing and maintaining your profile, please click the link to our overview and tutorials page: click here
Diversity	If you need assistance with your DUNS number, submit your request to https://support.dnb.com/?CUST=Kroger This will take you directly to the D&B support site. For detailed instruction click here.
Organization Contacts	To ensure proper routing of purchase orders, click on 'Create Order Address' in the "Remit & Order Address Book".
Remit & Order Address	
B Facility Address Book	

4. Click the **pencil (C)** to update the desired facility.

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ninistration												
General	Facility Address	Book										
Company Profile	Organizatio Vendor Onboardin	n Name Job, LLC g Status Vendor Registration P	ending I	Dun & Bradstreet (DUNS) Number 068100	193						
Organization	Hide Instructions											
Categorization	The Facility Address Bo	lok is where vendors of products,	ingredients or p	packaging manage the info	ormation for each of	their production facility locations.						
Legal Information	Each production facility	registration begins by clicking on	'Create Facility	с. 								
Diversity	Click here for guidance	on which of your production facili	ties require reg	istration. For further instru	ctions on completing	this section click here						
Organization Contacts		r and oddrini page to check com	precion acardos, c	salarini your record aport o		Back	Item Next					
Remit & Order Address	Active Facilities											
Facility Address Book	Create Facility 💢	2 🗟 🕸 🕶 🖩										
					Country	Food Safety Compliance	Contal Compliance Status	Update	Remov			
Banking Details	Address Name 📥	Address DUNS Number	Ownership	Address	country	Status	Social Compliance Status					
Banking Details Review and Submit	Address Name A	Address DUNS Number	Ves	6529 John Mosby Hwy	United States	Status Supplier Information Required	Not Applicable	1	1			
Banking Details Review and Submit Assessment	Address Name A	Address DUNS Number 171503613 876442711	Yes Yes	6529 John Mosby Hwy 101 S Dale Dr	United States United States	Supplier Information Required Not Applicable	Not Applicable Not Applicable	1	1			

5. Click **Categorization** (D).

KROGERTECHNOLOGY Vendor Profile & User Manager	ļ	î	0	* *	1	Log	ged In As STEPHANIE	.HOUCK@JOBAIDS.	сом	ሳ
Administration: Facility Address Book > Update Address Details	Close	Save	Profile	Categorization	Item	Contacts	Social Compliance	Sustainability	Comple	ete
* Indicates required field										
Organization Name Job, LLC										
Hide Instructions Use this screen to complete or update your production facility address details. Use the button finished.	ns at the top	right to r	avigate to t	he required contact	s or com	npliance sectio	on(s). Be sure to click th	ne "Complete" button	when you	are
The D-U-N-S Number and Address Details on this page should correspond to the actual proc	duction site f	or the pro	oduct, raw r	naterial or ingredier	nts suppl	ied to Kroger	from this location.			
For instructions on completing this section click here										

6. Update the question, "Does this facility provide any food, beverage, or food contact materials to Kroger?" (E).



7. Use the below table to determine the next step:

If you selected:	Do this:
Yes	Continue to step 8 .
No	Go to <u>step 10</u> .

8. Update all types of food or food related products that are provided to Kroger by this facility (F).

Depending on which checkbox(es) you select, additional questions will be displayed. Continue answering all questions down the screen.

Packaged Finished Products for resale	The products in this category are in a finished state	arread	by for sale once they leave your organization	r's facility.	
Ingredients/Packaging/Raw Materials for Kroger Plants/Stores/	Commissaries Food or food contact materials that will be used in th	the pr	reparation of finished products at Kroger Ma	nufacturing Plants, Store, and/or Commissaries.	
Bulk Products	Products manufactured or otherwise provided to Kre	roger	that will require further processing, scaling,	packaging, staging, etc., prior to being sold to the customer. These may be grocery, meat,	seafood, produce, deli/bakery items, etc.
Select all brands of product provided to Kroger by this facility:					
Vational/Regional Brand Products Defined as goods manu	factured or otherwise provided to Kroger for sale to our customers	pre-l	abeled under a National/Regional Brand na	me.	
Kroger Corporate Brand/Private Label Defined as goods manu	factured or otherwise provided to Kroger for sale to the customer u	inder	a Kroger-owned name or brand label. (e.g.	Private Selection, Simple Truth, Kroger Deluxe, etc.)	
Unbranded products (such as bulk) Defined as goods manu	factured or otherwise provided to Kroger that will require further pro	oces	sing scaling packaging staging etc. grige	to being sold to the customer. These may be procery meat seafood produce delibakery	liems etc.
Select all types of food or food contact materials that are provide	ded to Kroger by this facility:				
Baby Food/ Formula	Deli		Grocery - Baking/ Spices	Produce - Fresh Fruit/ Bulk Fruit	
Bakery	Dietary Supplements/Vitamins		Grocery - Canned/ Jar/ Bottled	Produce - Fresh Vegetables/ Bulk Vegetables	
Bakery - Commercial	Food Chemicals		Grocery - Other	Produce - Nuts	
Beer/ Wine/ Spirits	Food Contact Packaging to Kroger Manufacturing Plants		Grocery - Refrigerated	Produce - Other	
Beverages	Food Contact Packaging to Kroger Stores/Commissaries		International Foods	Produce - Packaged Fruits/ Vegetables	
Candy	Fresh Kitchen		Meat - Frozen	 Raw Materials/Ingredients to Kroger Manufacturing Plants/Stores/Commissaries 	
Cookies/ Crackers/ Snacks	Frozen - Other		Meat - Packaged (Beef, Poultry, Pork, Other)	Seafood - Fresh	
Dairy - Eggs	Frozen - Dessert/ Novelties		Meat - Bulk (Beef, Poultry, Pork, Other)	Seafood - Other	
Dairy - Milk Produced Products (Cheese, Butter, Ice Cream, etc.)	Frozen - Pizza/ Snacks/ Handhelds		Natural Foods	Seafood - Frozen	
Dairy - Other	Frozen - Vegetables/ Fruits		Pet/Animal Food, Treats, and Chews	Sushi-In Store	
				Others(Please specify)	

9. Go to step 13.

10. Update the question, "Does this facility provide any products for resale that are non-food?" (G).

XOGERTECHNOLOGY Vendor Profile & User Manager	î	0	*	٥	1	Logged In As STEPHANIE.HOUCK@JOBAIDS.COM
Administration: Facility Address Book > Update Address Details > Categorization Questionnaire						Home Save Nex
Organization Name Job, LLC Facility Name Minhou Minxing Facility Address Marcos Paz 2576, Cludad de Buenos Aire	s, AR					
Hilde Instructions Kroger is interested in knowing more about the products and services provided by this facility. Additional For instructions on completing this section click here	questions	may popul	ate based	on selection	ons made.	All required fields must be completed.
 Does this facility provide any food, beverage or food contact materials to Kroger? No The Food products are all consumable items including, but not limited to, dietary supplements/vitamins chemicals and food contact packaging that is supplied to Kroger Manufacturing by You may b Does this facility provide any products for resale that are non-food? The Non-food lems are products such as jeweiry, apparel, HBC, housewares, paper (corrugated boxes, shrink wrap, labels, palets, etc.) is also considered non-food. 	, pet/anima e required tc. Second	al food, gro to provide ary/Tertiary	cery items GFSI certif Packagin	, adult bev ication. g provideo	erages, ra i to Kroger	w materials/ingredients. Food contact materials include food Manufacturing Plants that does not come in contact with food

11. Use the below table to determine the next step:

If you selected:	Do this:
Yes	Continue to step 12 .
No	You previously indicated that you provide products to Kroger. Please review your responses.

12. Update all types of non-food products that are provided to Kroger by this facility (H).

Depending on which checkbox(es) you select, additional questions will be displayed. Continue answering all questions down the screen.

Supplier Hub

13. Click Save (I).

Manager in interests of in the second second			fer till service at fielde sovel her ersen half of	
Kroger is interested in knowing more	e about the products and services provided	by this facility. Additional questions may populate based on selections may	se. All required helds must be completed.	
For instructions on completing this s	section click here			
* Does this facility provide any foo TIP Food products are all consum certification.	od, beverage or food contact materials to sable items including, but not limited to, diets	Kroger? No 🗸 ry supplements/itamins, pel/animal food, grocery items, adult beverages	raw materials/ingredients. Food contact materials include food chemicals and food contact packag	ing that is supplied to Kroger Manufacturing Plants. You may be required to p
* Does this facility provide any pro	oducts for resale that are non-food? Ye	v v		
Select all types of pon-food products s	such as jeweiry, apparel, HBC, housewares, lucts that are provided to Kroner by this t	paper products, itoral, etc. Secondary/Tertiary Packaging provided to Kro- facility:	ger Manufacturing Plants that does not come in contact with food (corrugated boxes, shrink wrap, la	abels, pallets, etc.) is also considered non-food.
Finished Products for Resale	alls and all provided to recoger by and	Non-food products that are offered for sale to Kroper customers.	Non-food products are in a finished state/ready for sale once they leave your organization's facility.	
Secondary/Tertiary Packaging Plants/Stores/Commissaries	or Supplies for Kroger	Packaging that does not come in contact with food such as corrug	pated boxes, shrink wrap, labels, pallets, etc. Other supplies not intended for resale.	
Bulk Products		Defined as goods manufactured or otherwise provided to Kroger customer.	that will require further processing, scaling, packaging, staging, etc., prior to being sold to the	
Select all brands of product prov National/Regional Brand Produ Kroper Corporate Brand/Privat	vided to Kroger by this facility:	othenvise provided to Kroger for sale to our customers pre-labeled under	a National Regional Brand name.	
Select all brands of product prov Xational/Regional Brand Produ Kroger Corporate Brand/Privat Unbranded products (such as i	vided to Kroger by this facility: ucts Defined as goods manufactured or te Label Defined as goods manufactured or bulk) Defined as goods manufactured or	chansise provided to Kroger for sale to our customers pre-labeled under otherwise provided to Kroger for sale to the customer under a Kroger-our otherwise provided to Kroger that will require further processing, scaling, j	a National Regional Brand name. ed name or brand label(e.g. Private Selection, Simple Truth, Kloper Deluxe, etc.) actraging, straging, etc.,prior to being sold to the customer.	
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