Revoke Application Access
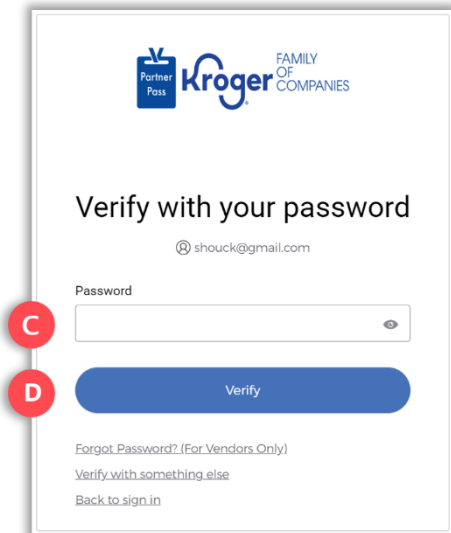
> **!** This task can only be performed if you have the admin user role.

1. Navigate to **https://partnerpass.krogerapps.com/**
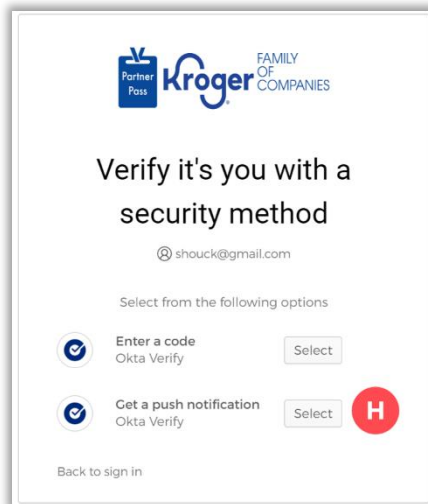2. Enter your **Email Address** (A).
3. Click **Next** (B).

4. Enter your **Password** (C).
5. Click **Verify** (D).

6. Use the below table to determine the next step:

| To:	Do this:
Enter a code	- Click **Select** (E) for Enter a Code. - On your device, open the **Okta Verify App**. - Enter the **6-digit code** displayed on your device into the **Enter code field** (F) on the Partner Pass screen. **Note:** A new code is generated every 30 seconds. - Click **Verify** (G). - You are now logged into Partner Pass.
Get a push notification	- Click **Select** (H) for Get a push notification. - On your device, click **Yes, it's me**. - You are now logged into Partner Pass.
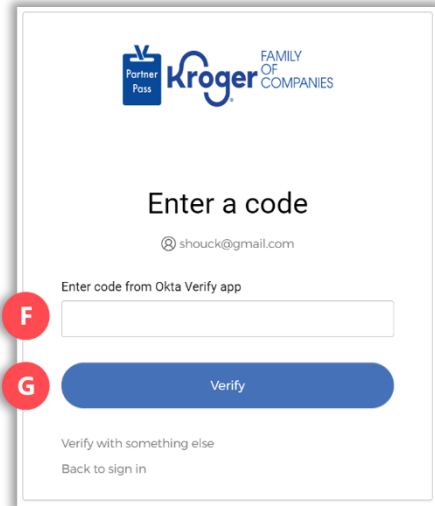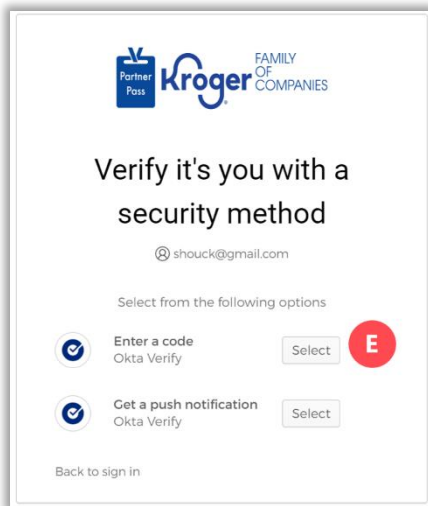
7. Click the **Users icon** (I).
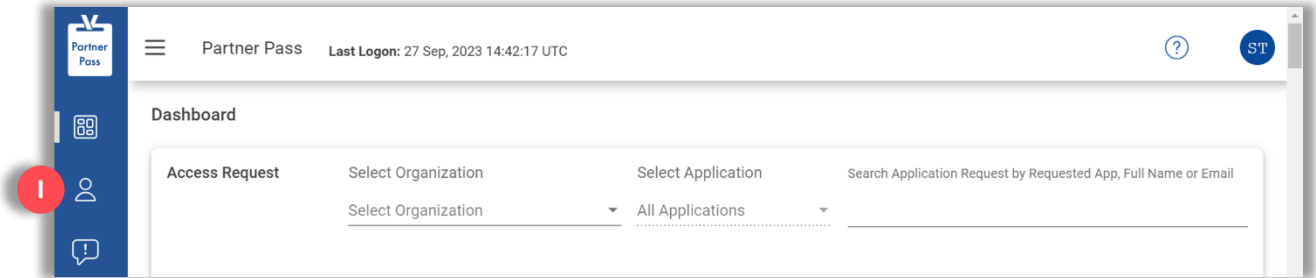
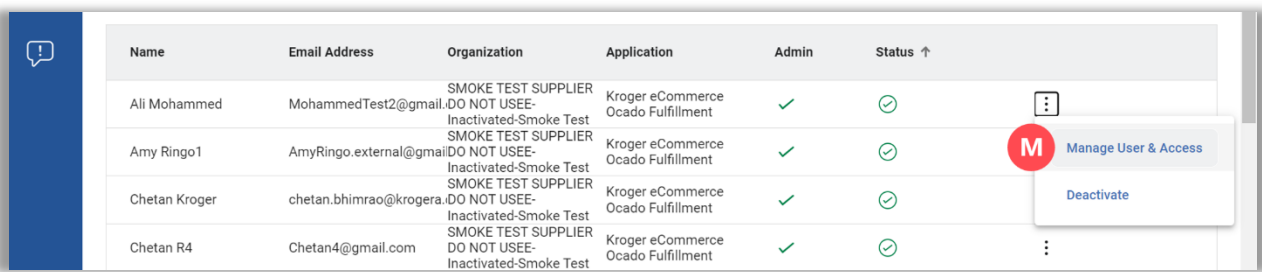8. Select the **Organization or Application** (J).

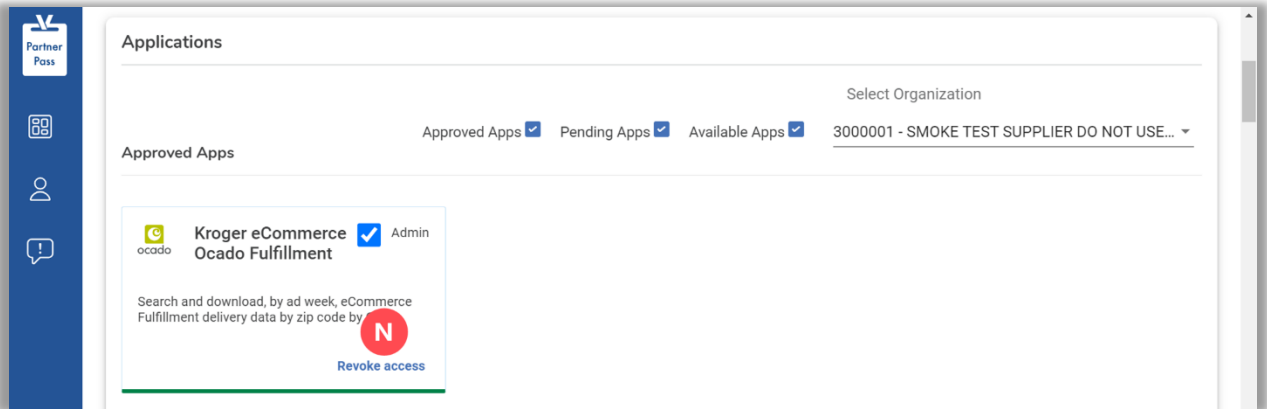9. If necessary, **search** (K) by name or email address.
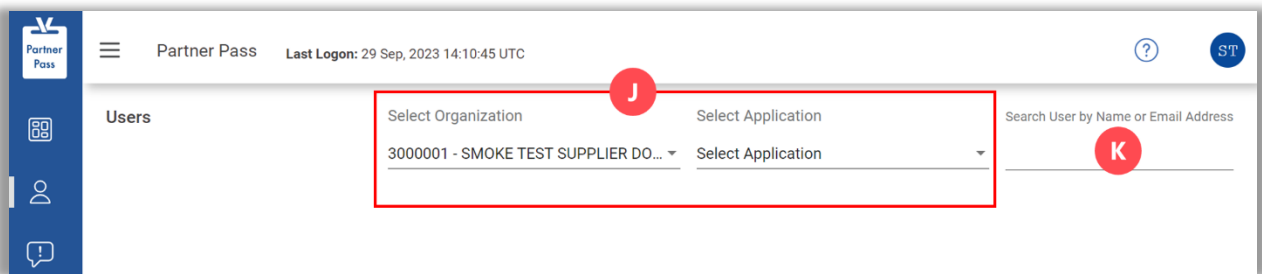
10. Click the **3 dots** (L) for the user you want to revoke application access.
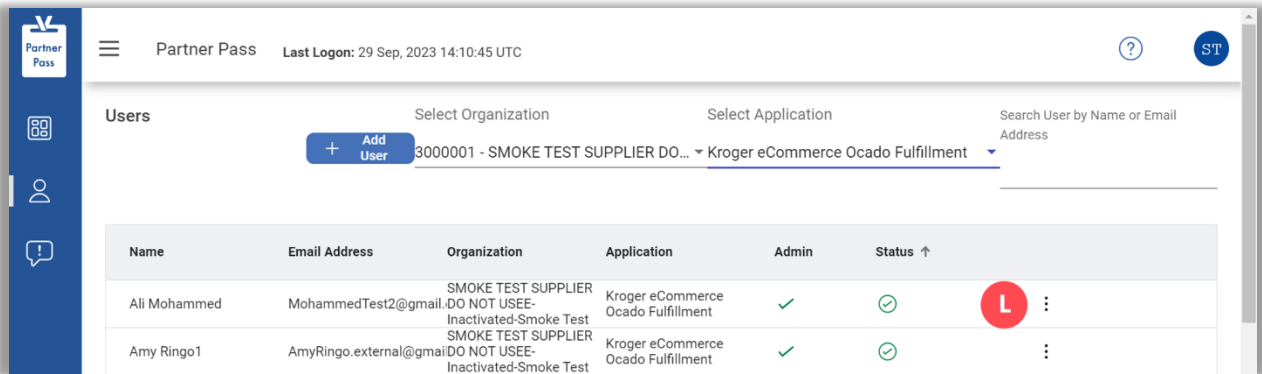
11. Click **Manage User & Access** (M).
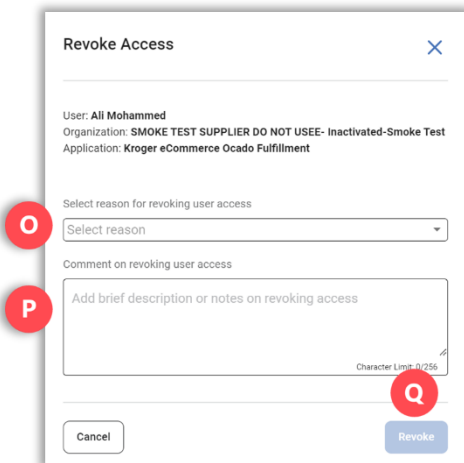
12. Select **Revoke access** (N).

13. Select a **reason** (O).

14. Enter any necessary **comments** (P).

15. Click **Revoke** (Q).

> **Note:** The Revoke button will become active after a reason is selected.

16. The revoked application will be displayed in the **Available Apps section** (R).