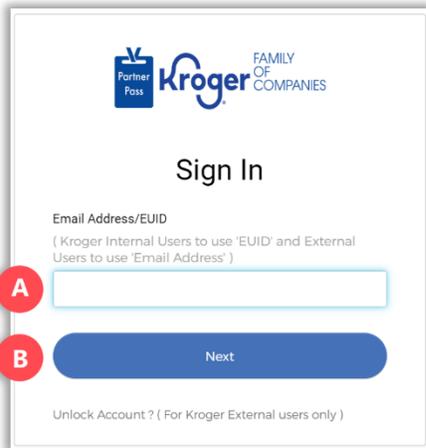


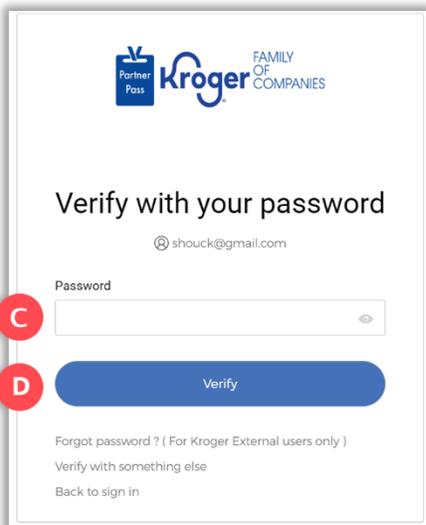
Update Your First and Last Name

1. Navigate to <https://partnerpass.krogerapps.com/>
2. Enter your **Email Address (A)**.
3. Click **Next (B)**.



The screenshot shows the 'Sign In' page of the Partner Pass app. At the top left is the Partner Pass logo, and at the top right is the Kroger Family of Companies logo. The title 'Sign In' is centered. Below it, the text 'Email Address/EUID' is followed by a note: '(Kroger Internal Users to use 'EUID' and External Users to use 'Email Address')'. A text input field is highlighted with a red circle labeled 'A'. Below the input field is a blue button labeled 'Next', highlighted with a red circle labeled 'B'. At the bottom, there is a link: 'Unlock Account ? (For Kroger External users only)'.

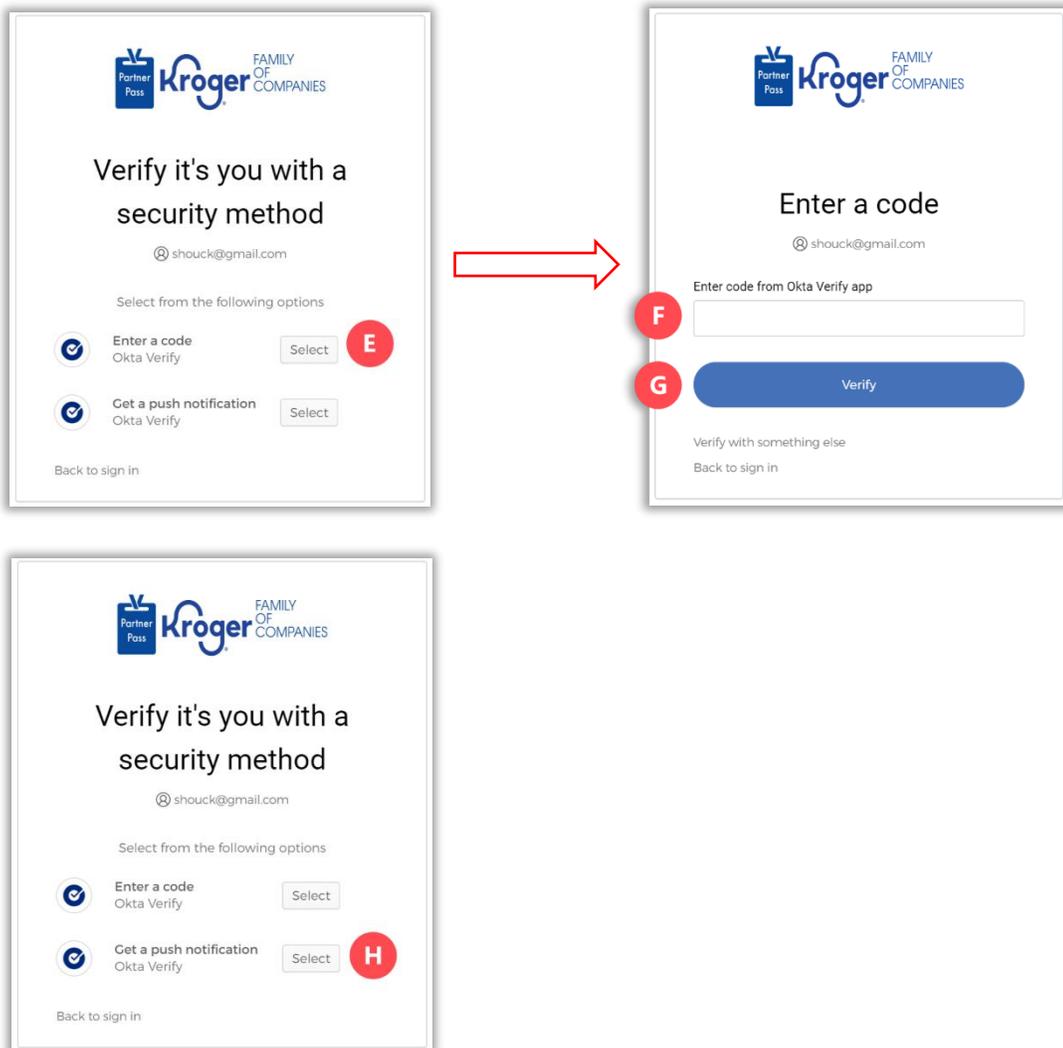
4. Enter your **Password (C)**.
5. Click **Verify (D)**.



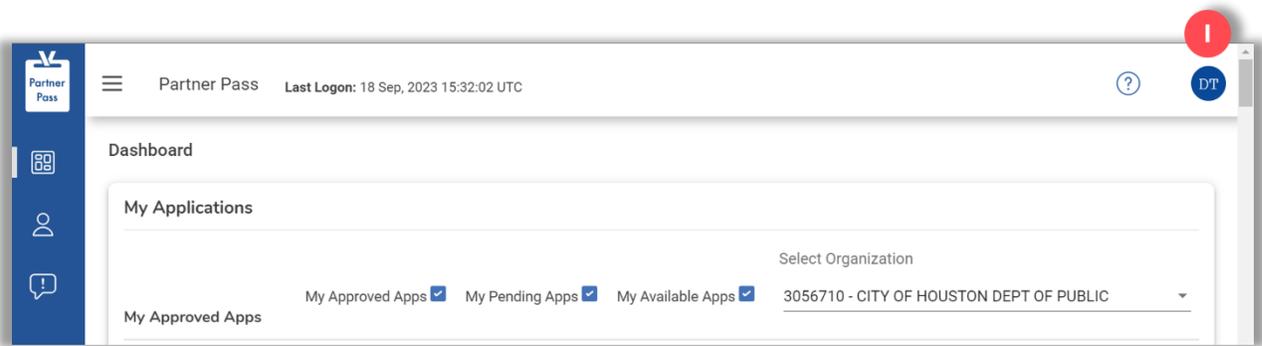
The screenshot shows the 'Verify with your password' page of the Partner Pass app. At the top left is the Partner Pass logo, and at the top right is the Kroger Family of Companies logo. The title 'Verify with your password' is centered, followed by the email address 'shouck@gmail.com'. Below this is a 'Password' label and a text input field with a toggle icon, highlighted with a red circle labeled 'C'. Below the input field is a blue button labeled 'Verify', highlighted with a red circle labeled 'D'. At the bottom, there are three links: 'Forgot password ? (For Kroger External users only)', 'Verify with something else', and 'Back to sign in'.

6. Use the below table to determine the next step:

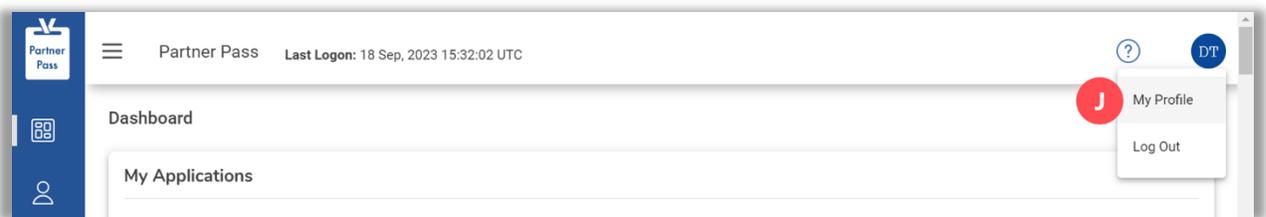
| To: | Do this: |
|-------------------------|--|
| Enter a code | <ul style="list-style-type: none"> Click Select (E) for Enter a Code. On your device, open the Okta Verify App. Enter the 6-digit code displayed on your device into the Enter code field (F) on the Partner Pass screen. <p>Note: A new code is generated every 30 seconds.</p> <ul style="list-style-type: none"> Click Verify (G). You are now logged into Partner Pass. |
| Get a push notification | <ul style="list-style-type: none"> Click Select (H) for Get a push notification. On your device, click Yes, it's me. You are now logged into Partner Pass. |



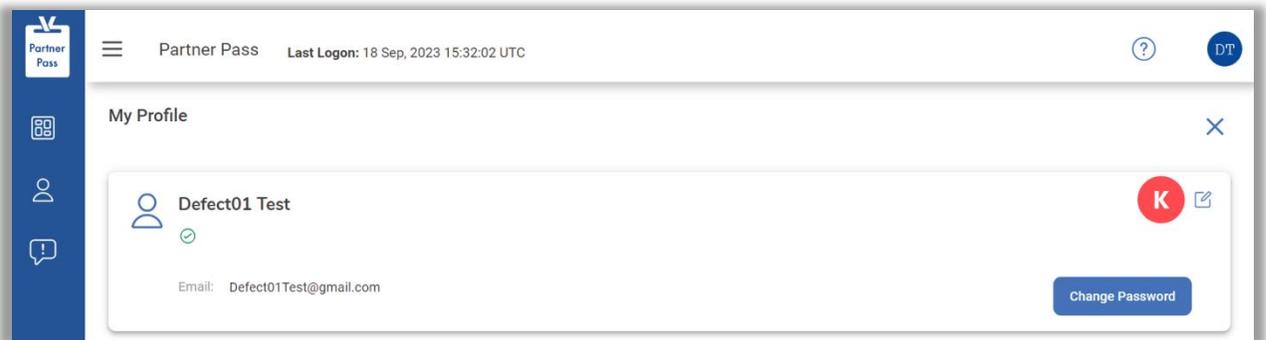
7. Hover over **your initials (I)**.



8. Click **My Profile (J)**.



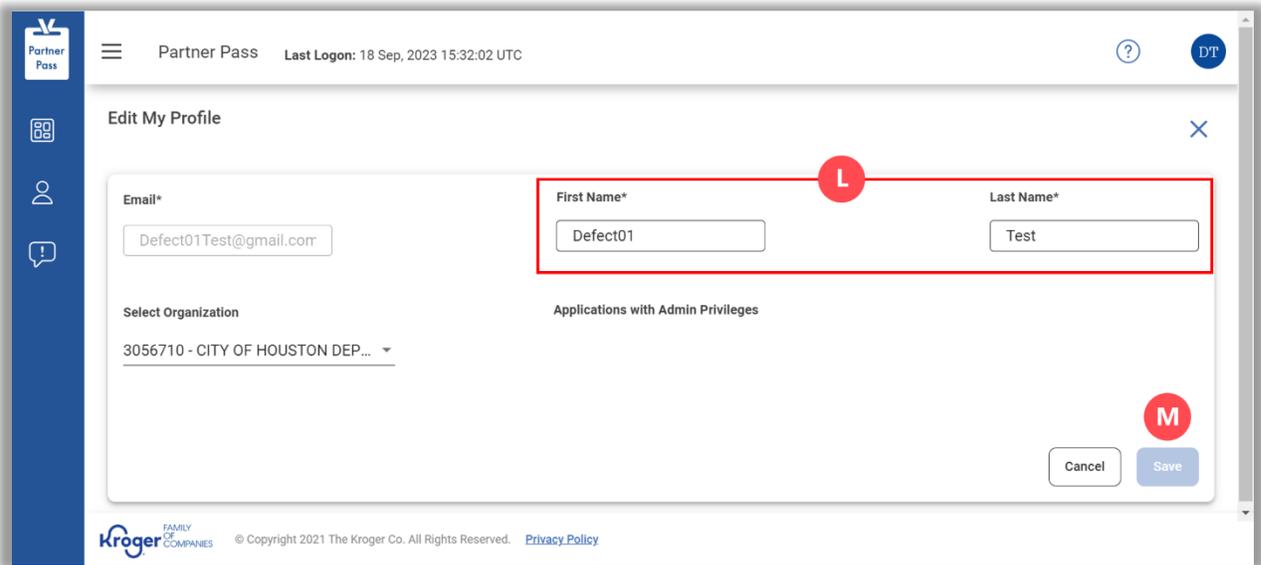
9. Click the **edit icon (K)**.



10. Make necessary changes to **First and Last Name (L)**.

11. Click **Save (M)**.

Note: The Save button will become active when at least 1 field is updated.



Partner Pass

Partner Pass Last Logon: 18 Sep, 2023 15:32:02 UTC

Edit My Profile

Email* Defect01Test@gmail.com

First Name* Defect01

Last Name* Test

Select Organization 3056710 - CITY OF HOUSTON DEP... ▾

Applications with Admin Privileges

Cancel Save

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