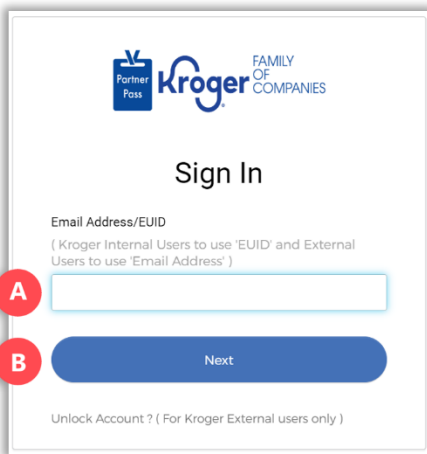


Request Application Access for Yourself



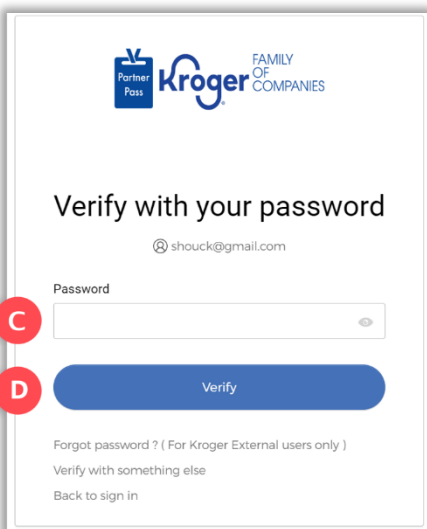
For access to the Lavante application, be sure to review the [Request Access for the Lavante Application](#) section.

1. Navigate to <https://partnerpass.krogerapps.com/>
2. Enter your **Email Address (A)**.
3. Click **Next (B)**.



The screenshot shows the 'Sign In' page of the Partner Pass application. At the top, there is a logo for 'Partner Pass' and 'Kroger FAMILY OF COMPANIES'. Below the logo, the text 'Sign In' is centered. Underneath, there is a label 'Email Address/EUID' followed by a note: '(Kroger Internal Users to use 'EUID' and External Users to use 'Email Address')'. A text input field is provided for the email address, with a red circle 'A' next to it. Below the input field is a blue button labeled 'Next', with a red circle 'B' next to it. At the bottom, there is a link that says 'Unlock Account ? (For Kroger External users only)'.

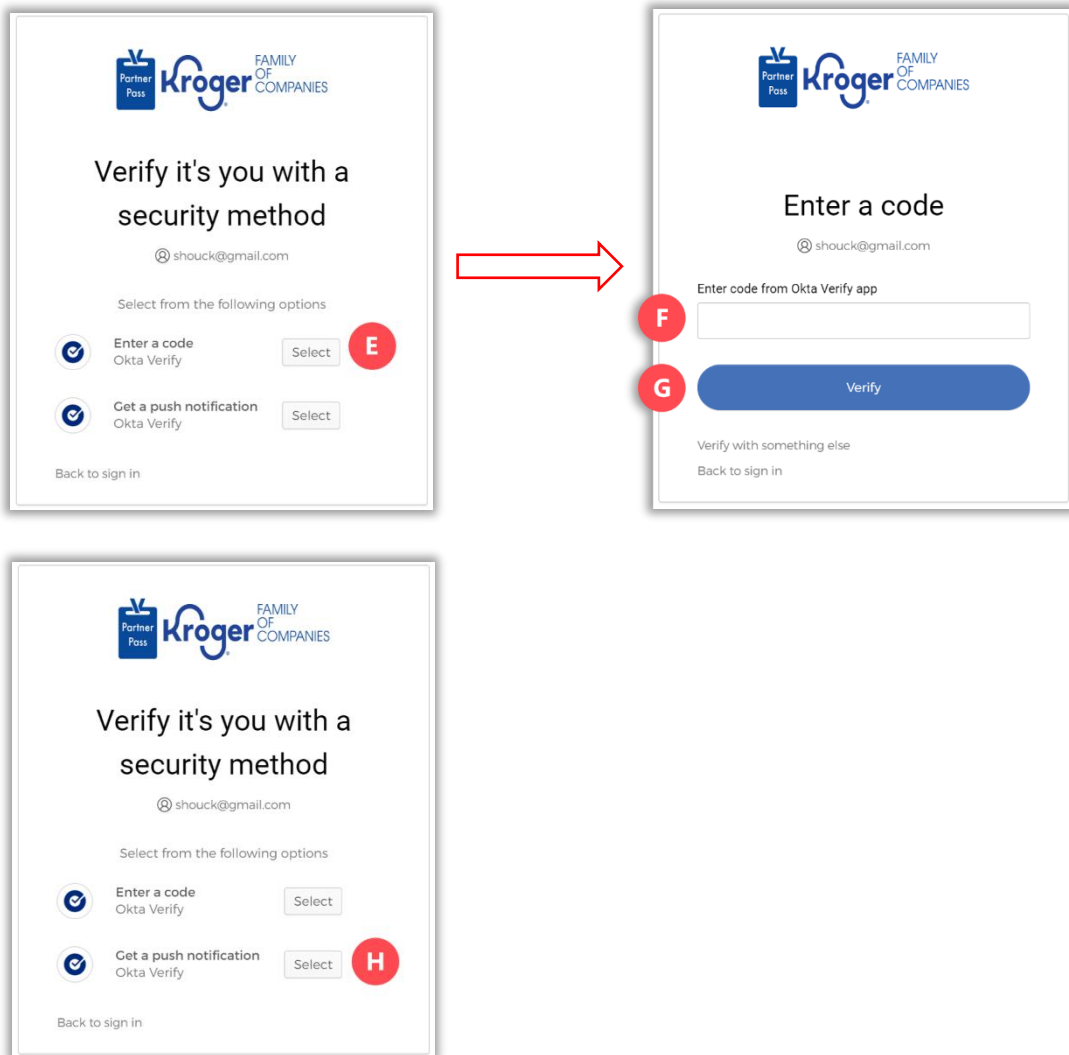
4. Enter your **Password (C)**.
5. Click **Verify (D)**.



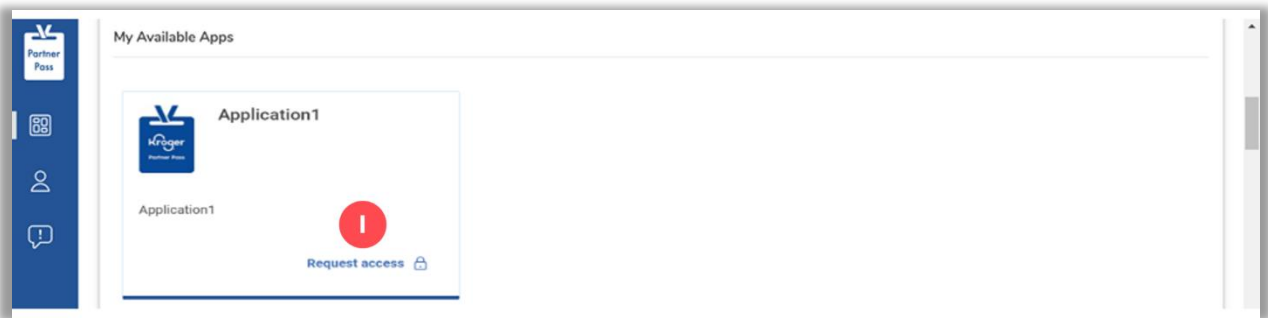
The screenshot shows the 'Verify with your password' page of the Partner Pass application. At the top, there is a logo for 'Partner Pass' and 'Kroger FAMILY OF COMPANIES'. Below the logo, the text 'Verify with your password' is centered. Underneath, there is a small icon of an email address 'shouck@gmail.com'. Below that, there is a label 'Password' followed by a text input field with a toggle eye icon, with a red circle 'C' next to it. Below the input field is a blue button labeled 'Verify', with a red circle 'D' next to it. At the bottom, there are three links: 'Forgot password ? (For Kroger External users only)', 'Verify with something else', and 'Back to sign in'.

6. Use the below table to determine the next step:

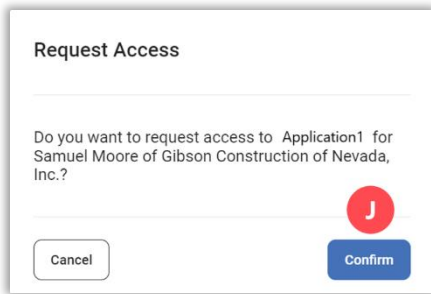
To:	Do this:
Enter a code	<ul style="list-style-type: none"> Click Select (E) for Enter a Code. On your device, open the Okta Verify App. Enter the 6-digit code displayed on your device into the Enter code field (F) on the Partner Pass screen. <p>Note: A new code is generated every 30 seconds.</p> <ul style="list-style-type: none"> Click Verify (G). You are now logged into Partner Pass.
Get a push notification	<ul style="list-style-type: none"> Click Select (H) for Get a push notification. On your device, click Yes, it's me. You are now logged into Partner Pass.



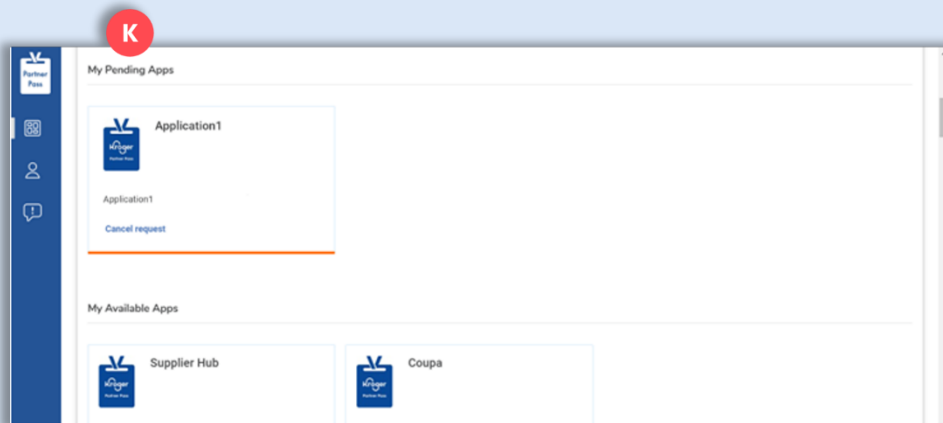
7. Scroll down to the **My Available Apps** section.
8. Click **Request Access (I)** on any available application tile.



9. Click **Confirm (J)**.



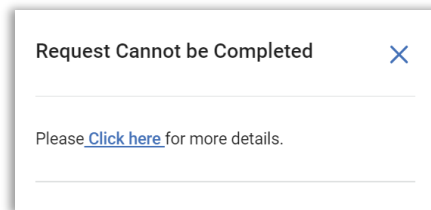
Note: Your request will be submitted, and the application will appear in your **My Pending Apps (K)** section of Partner Pass.



Once your request is approved, the application will appear in your My Approved Apps section, and you can click on the tile to access the application.

Request Access for the Lavante Application

If you are a brand-new user and have not previously requested access to Lavante, you will receive this error when you click Request access:



Please follow [these instructions](#) to be initially added to the Lavante application.



If you want to be a broker, please reach out to the supplier admin for the organization and they can add you.



If you are already a broker with access to Lavante for organization A and you have access to other applications for organization B, you can self-request application access to Lavante for organization B and it will go to the supplier admin for approval. Once the supplier admin approves your request, you will be added to Lavante for organization B.